



**MINUTES
District of Clearwater
Regular Council Meeting**

Tuesday, October 27, 2020 @2:00 PM
Municipal Office- Council Chambers

COUNCIL PRESENT: Merlin Blackwell, Mayor
Barry Banford, Councillor
Lynne Frizzle, Councillor
Bill Haring, Councillor
Shelley Sim, Councillor
Lucy Taylor, Councillor

COUNCIL ABSENT: Lyle Mackenzie, Councillor

STAFF: Leslie Groulx, Chief Administrative Officer
Roxanne Shepherd, Director of Finance
Rhonda West, Deputy Corporate Officer

MEDIA & PUBLIC: 1 Media, 3 Public

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

a) Agenda of October 27, 2020 Regular Council Meeting

RES-253-2020

Moved by Barry Banford, seconded by Lucy Taylor

THAT the agenda for the October 27, 2020 Regular Council Meeting be approved with the following amendments:

- **Remove: Item 7b)**
- **Add: Item 20a) Masking at Municipal Hall**

CARRIED

4. ADOPTION OF MINUTES

a) Minutes of Regular Council Meeting held October 6, 2020

RES-254-2020

Moved by Lynne Frizzle, seconded by Lucy Taylor

THAT the minutes of the Regular Council Meeting held October 6, 2020 be adopted.

CARRIED

5. UNFINISHED BUSINESS

6. PUBLIC AND STATUTORY HEARINGS

7. PRESENTATIONS / COMMUNITY EDUCATIONAL DISCUSSIONS

- a) Clearwater R.C.M.P. 2nd Quarter Report - Sgt. Grant Simpson

Sgt. Grant Simpson presented the 2nd quarter report from the Clearwater R.C.M.P. Detachment (Attachment #1). The Detachment is currently operating at 84% strength. The total number of calls for service in the Clearwater Detachment during the 2nd quarter was 597 and total files to date is 1358. Detachment priorities include: 1) Enhanced Road Safety; 2) Prevent & Reduce Crimes Involving Youth; 3) Reduce Crimes Against Persons; 4) Crime Reduction; and 5) Police/Community Relations.

8. DELEGATIONS

9. MAYOR'S REPORT

- a)
- Congratulations to MLA Milobar on re-election
 - Support letter to Mascon
 - First Poppy Presentation by Legion

10. COUNCIL REPORTS

- a) Councillor Barry Banford
- Attended TNRD Regular Meeting for Mayor Blackwell
 - Wells Gray Community Forest Commission meeting
 - Forestry Working Group meeting
 - Keeping up with District emails
- b) Councillor Lynne Frizzle
- No District updates
- c) Councillor Bill Haring
- No District updates
- d) Councillor Lyle Mackenzie
- Not in attendance

- e) Councillor Shelley Sim
 - Noted that Fire Department is joining in for Halloween
- f) Councillor Lucy Taylor
 - Trails Task Force meeting

11. COMMITTEE OF THE WHOLE MINUTES

- a) Minutes of Infrastructure Committee of the Whole Meeting held October 6, 2020

RES-255-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT the minutes of the Infrastructure Committee of the Whole Meeting held October 6, 2020 be received.

CARRIED

12. COMMITTEE OF THE WHOLE REPORTS

- a) Economic Development – Councillor Sim
Next meeting November 3, 2020
- b) Infrastructure – Councillor Mackenzie
Next meeting November 17, 2020

RES-256-2020

Moved by Shelley Sim, seconded by Barry Banford

THAT the Infrastructure Committee of the Whole recommends to Council:

**THAT the review of the zoned water metering be postponed until 2022;
and**

THAT in the interim, Staff be directed to bring a report on next steps for water conservation in accordance with the Water Conservation Plan adopted in 2012.

CARRIED

RES-257-2020

Moved by Lynne Frizzle, seconded by Lucy Taylor

THAT the Infrastructure Committee of the Whole recommends to Council:

**THAT the speed limit on Miller and Davey Road is reduced to 30 km/hr;
and**

THAT staff be directed to notify the residents of Miller Subdivision and the general public.

CARRIED

RES-258-2020

Moved by Lynne Frizzle, seconded by Lucy Taylor

THAT the Infrastructure Committee of the Whole recommends to Council: THAT Council authorize staff to investigate the costs to engage a Traffic Engineering firm to complete a report including design options and costs for the implementation of best suited traffic calming measures for the Park Drive/Murtle Crescent and Robson Street / Murtle Road intersections; with a report back to Council.

CARRIED

- c) Parks and Recreation – Councillor Haring
Next meeting (earlier in day) TBA
- d) Finance and Audit – Councillor Taylor
Next meeting December 1, 2020

13. STANDING COMMITTEE REPORTS

- a) Joint Services Advisory Committee – Councillor Frizzle
Next meeting November 9, 2020
- b) Trails Task Force Committee – Councillor Taylor
Next meeting November 10, 2020
- c) Junior Council – Councillor Sim
Next meeting (Junior Council members attending via Zoom)
- d) Forestry Working Group - Councillor Banford
Next meeting November 17, 2020
- e) Community Economic Development Task Force - Councillor Sim
Next meeting November 4, 2020

14. COMMITTEE REPRESENTATION REPORTS

- a) Tourism Wells Gray – Mayor Merlin Blackwell
- b) Wells Gray Community Forest Commission – Councillor Banford

RES-259-2020

Moved by Barry Banford, seconded by Shelley Sim

Evergreen Acres Senior Housing Society - Amenity Building Funding Request
THAT Council support in principle a financial contribution of \$300,000 be provided to build the Amenity Building included in Phase 5 of the Evergreen Acres Senior Housing Society project; and

THAT the Wells Gray Community Forest Commission be informed and briefed on the project being funded.

CARRIED

RES-260-2020

Moved by Barry Banford, seconded by Lucy Taylor
Trans Mountain Education Support Funds

THAT the Commission will assume the responsibility of the distribution of the Trans Mountain Adult Education funding; and

THAT the funds (\$83,500) are to be managed through the District of Clearwater in a stand-alone bank account; and

THAT a small select committee of the Wells Gray Community Forest Commission will review and approve the funding requests.

CARRIED

15. STAFF REPORTS

- a) CAO Report - September, 2020

The CAO report for September, 2020 was received.

- b) 2021 Community Resiliency Investment Program - Fuel Treatment

RES-261-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT Council direct staff to proceed with a grant application under the UBCM 2021 Community Resiliency Investment Program, FireSmart Community Funding & Supports for the allocation of \$294,500 to complete fuel management activities, representing 100% funding, and

THAT Administration will be responsible for the overall management of the grant program.

CARRIED

- c) Capital Projects - Investing in Canada Grant Opportunity

RES-262-2020

Moved by Barry Banford, seconded by Bill Haring

THAT Council approves the submission of a grant application for funding in the amount of \$8,003,813 (100%) through the Investing in Canada Infrastructure Program - *Rural and Northern Communities* for the Sewer Distribution System Expansion – Area 2; and That Council supports the project and commits to the costs of administration for the project.

CARRIED

- d) Funding Agreement for Road Maintenance

RES-263-2020

Moved by Lucy Taylor, seconded by Lynne Frizzle

THAT Council amend the 2020 Five Year Financial Plan to include a Funding Agreement for Road Maintenance of \$392,000 from Trans Mountain Pipeline LP; and

THAT \$64,000 of this funding be allocated to required works on the District of Clearwater portion of Dunn Lake Road.

CARRIED

- e) Community Economic Recovery Infrastructure Program

RES-264-2020

Moved by Lucy Taylor, seconded by Lynne Frizzle

THAT Council direct staff to proceed with a grant application under the Community Economic Recovery Infrastructure Program under the Community Economic Resilience stream for up to a maximum amount of \$475,000, representing 100% funding to complete the Wells Gray Inn to Highway 5 Roundabout multi-use paved pathway, and

THAT Administration will be responsible for the overall grant management of the program.

CARRIED

- f) Council Strategic Plan - Quarterly Update

RES-265-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT Council accept the Council Strategic Plan update as presented.

CARRIED

- g) Property Tax Update to October 1, 2020

RES-266-2020

Moved by Barry Banford, seconded by Lucy Taylor

THAT Council accept the Property Tax Report as presented.

CARRIED

- h) 2020 3rd Quarter Financial Report

RES-267-2020

Moved by Bill Haring, seconded by Lucy Taylor

THAT Council accept the 3rd Quarter Financial Report as presented.

CARRIED

- i) Re-Appointment and Renewal of Animal Control Bylaw Enforcement

RES-268-2020

Moved by Lynne Frizzle, seconded by Lucy Taylor

THAT Council direct Administration to explore a 2-year renewal term with Patricia Ellis, Sille Enterprises Ltd. K9 Systems Control as the District's Animal Control Officer / Pound Keeper as required under Bylaw No. 148, 2018 - A Bylaw to Regulate and Control Animals.

CARRIED

- j) Multi-Use Pathway - Contract Renewal
Park Drive / Murtle and Additional of Wyndhaven / Eden Trail

RES-269-2020

Moved by Lucy Taylor, seconded by Barry Banford

THAT Council approve an extension of the Road Maintenance Contract held by Borrow Enterprises Ltd. for winter maintenance of the following multi-use pathways and sidewalks in accordance with Road Maintenance Specification 1-4 and Policy No. 1708 for the 2020/21 winter season;

Service Level for Multi-use Path – Park Drive & Clearwater Village Road	Cost
One (1) time per week, compacted snow, place sand (2.41km)	\$4,900
Service Level for sidewalk – Park Drive, Hwy 5 to Robson St. & Murtle Crescent	
Maintain to current level as existing sidewalks (560m)	\$12,900
Service Level for new Multiuse Path – Clearwater Valley Road to Wyndhaven	
One (1) time per week, compacted snow, place sand (740m)	\$4,000
Total:	\$21,800

AND; THAT Mayor Blackwell and the Chief Administrative Officer be authorized to execute the corresponding documents.

CARRIED

RES-270-2020

Moved by Lynne Frizzle, seconded by Bill Haring

That Policy No. 1708 be amended to include the multi-use pathway from Highway 5 to Wyndhaven Drive.

CARRIED

- k) Community Parks - Contract Award

Chief Administrative Officer, Leslie Groulx, left the meeting prior to discussion of this item noting a conflict of interest. The time was 3:27 p.m.

RES-271-2020

Moved by Shelley Sim, seconded by Bill Haring

THAT Council approve a one (1) year extension from April 15, 2021 to October 15, 2021 for the Community Parks and Open Space Maintenance – Contract No. 2016-12 with an 8.03% increase for a total cost of \$88,273.32 to be allocated from the 2021-2025 Five Year Financial Plan.

CARRIED

16. BYLAWS

- a) Bylaw No. 244, 2020 - Development Cost Charge Exemptions Evergreen

Chief Administrative Officer, Leslie Groulx, returned to the Regular Council meeting at 3:36 p.m.

RES-272-2020

Moved by Shelley Sim, seconded by Lucy Taylor

THAT District of Clearwater Development Cost Charge Reduction Bylaw No. 244, 2020 be adopted.

CARRIED

RES-273-2020

Moved by Shelley Sim, seconded by Lynne Frizzle

THAT Council authorize the Mayor to send letters of congratulations on re-election and appreciation to Premier Horgan and Minister Selina Robinson for support provided to Evergreen Acres Seniors Housing Society - Phase 5.

CARRIED

- b) Bylaw No. 246, 2020 - Zoning Amendment
Zoning Amendment Application No. RZ-20-01
District Lot 3854, KDYD, Except Plans 7371 & 13434, PID: 013-216-058
429 Haywood Road

RES-274-2020

Moved by Barry Banford, seconded by Lucy Taylor

THAT Zoning Amendment Bylaw No. 246, 2020 be introduced and read a first time, by title only.

CARRIED

RES-275-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT Zoning Amendment Bylaw No. 246, 2020, be read a second time and be taken to a Public Hearing in conjunction with a Regular Council meeting.

CARRIED

17. CORRESPONDENCE - RESPONSE REQUIRED

- a) 92nd BC Youth Parliament Session

RES-276-2020

Moved by Bill Haring, seconded by Barry Banford

THAT Council extend an invitation to last year's Junior Council members and sponsor up to 3 registrations for the 92nd BC Youth Parliament Session.

CARRIED

- b) Mascon/TELUS Request for Letter of Support

RES-277-2020

Moved by Shelley Sim, seconded by Bill Haring

THAT the District of Clearwater provides correspondence in full support of TELUS submitting an Application to provide increased broadband connectivity for the extension of the existing Mascon Clearwater network for District of Clearwater (Raft River area) under the Connecting BC Program - Economic Recovery Intake.

CARRIED

18. CORRESPONDENCE - INFORMATION ITEMS

- a) Letter from PM Office re Rural Connectivity
b) BC Community Forest Association - Fall 2020 Newsletter
c) Letter from The Honourable Seamus O'Regan re EV Initiative
d) Interior Health Announcement re Online Booking for COVID-19 Tests
e) Thompson-Nicola Regional District Building Inspection Services - September, 2020

19. NOTICE OF MOTION

20. OTHER BUSINESS

- a) Masking in Municipal Hall

Chief Administration Officer, Leslie Groulx, presented a request from Municipal Hall staff asking Council to support masking requirements in Municipal Hall.

RES-278-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT Council support a recommendation to post signage and social media post requesting the public to wear a mask entering and while doing business at Municipal Hall.

CARRIED

21. COMMENTS FROM THE PUBLIC

- a) This is an opportunity for the gallery to ask questions regarding matters discussed during the current meeting.
- Maintenance of trails - Park Drive will be maintained in the winter / Eden Road will not be maintained in the winter
 - Clarification was provided with respect to Development Cost Charges
 - Community Foundation of Canada has funding available

22. SPECIAL BUSINESS (IN CAMERA)

- a) Move In Camera

The time was 4:06 p.m.

RES-279-2020

Moved by Bill Haring, seconded by Lynne Frizzle

THAT the meeting be closed to the public pursuant to sections 90(1)(c)(g)(k) of the Community Charter to discuss matters relating to:

c) labour relations or other employee relations;

g) litigation or potential litigation affecting the municipality;

k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

23. ADJOURNMENT

- a) Adjourn Meeting
Next meeting date: November 3, 2020

There being no other business, the Regular Council meeting adjourned at 4:50 p.m.

Mayor

Corporate Officer