



District of Clearwater  
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## BYLAW INFRACTION COMPLAINT FORM

### FOR OFFICE USE ONLY

DATE RECEIVED \_\_\_\_\_ FILE NUMBER 4010-20

The processing of your complaint will be delayed if it is incomplete. If you have questions, please contact the **Bylaw Enforcement Officer – Mike Smith at 250-674-1278**. Your complaint may be submitted by email, mail, fax, or hand to the District of Clearwater office.

#### COMPLAINANT INFORMATION:

Name	
Civic Address	
Mailing Address	
Phone	
Email	

#### INFRACTION LOCATION INFORMATION: (please complete at least one of the fields below)

Civic Address	
Legal Description	
Map	Attach a detailed map clearly identifying the property of concern

#### DETAILS OF PERCEIVED BYLAW INFRACTION:

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Print Name \_\_\_\_\_

Date \_\_\_\_\_

**\*Anonymous complaints are not accepted**

Personal information on this form is collected under the authority of the *Freedom of Information & Protection of Privacy Act* (the Act) for administrative and bylaw enforcement purposes of the District of Clearwater. Personal information is protected from unauthorized use and disclosure in accordance with the Act and may only be used and disclosed as provided by the Act. Questions regarding the collection of personal information can be directed to the Administrator or FOI Coordinator, District of Clearwater, PO Box 157, 209 Dutch Lake Road, 250-674-2257, [bylaw@docbc.ca](mailto:bylaw@docbc.ca).

Complainant attempted to resolve issue: \_\_\_\_\_

**BYLAW COMPLAINT FOLLOW-UP**

DATE	COMMENT	ACTIONED BY

<b>DATE CONCLUDED</b>	
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\_\_\_\_\_  
**Signature M. Smith,  
Bylaw Enforcement Officer**